

### **Appendix 3 – Outline Implementation Milestones**

#### **(Subject to confirmation by Programme Manager)**

Full consultation with staff and unions will take place at key stages

1. October 2014 – Appointment of Programme Manager
2. December 2014 – Submission of planning application for extension to Waterbeach accommodation and parking.
3. January 2015 – Business Case for possible relocation of Cambridge City Garage Facility presented to Councillors; Project delivery plan completed; Membership of and Terms of Reference for Shared Waste Board presented to Councillors for decision.
4. February / March 2015 – works begin to extend Waterbeach accommodation; SCDC begins process to test market for separated “paper-out” contract
5. April 2015 – Shared Head of Service recruited and appointed and initial savings delivered
6. June 2015 – Shared Management Team appointed; Business Cases for Joint Delivery Vehicle and shared Trade Waste Service presented to Councillors; Decision made on whether SCDC remains collecting separate paper or goes co-mingled.
7. By September 2015 – Support Service savings delivered; Cambridge City Waste collection staff and vehicles re-locate to Waterbeach.
8. Late 2015/Early2016 – Cross-border rounds begin. Route optimisation savings delivered.